

Monroe Library Board

September 7, 2022

Re: September Board Meeting Minutes

Call to Order

President Mary Sellers called the September 2022 meeting of the Monroe Public Library Board to order at 4:22 pm.

Roll Call

Present: Mary Sellers, Marlene Beyer, Mary Catherine Striegel,
Jeanne VanGenderen,

Staff Present: Brenda Lanser

Not Present: Josh Palma

Minutes

The regular minutes of the July 2022 meeting were submitted and reviewed. There was no meeting in August 2022. A motion to approve the minutes was made by Marlene and seconded by Mary Catherine. Motion carried.

Bills and Financial

The bills and financial statement were presented. A motion to approve the payment of the bills ending August 30, 2022 was made by Mary Catherine and seconded by Marlene. Motion passed.

Discussion Items:

- Rozendaal, a drain cleaner, came and capped off the old washer and dryer connection and corrected sewer gas problem for \$96.30.
- Brenda submitted a bill for mileage for the book club in the amount of \$43.25.
- Modern Marketing magnets were ordered for \$372.07. These magnets are used especially for the "Welcome to Monroe" for new residents of the community.

Financial Report

- The Foam Program was a huge success for \$250.00. There were 100 kids and students that turned out. This was done in August and was an effective time to have this type of activity. Would do this again.

Director's Report

- We are getting close to having enough funds to acquire the carpet through Bruxvoorts in Pella. Items to consider will be: closing the library during the installation process, getting assistance with help to move the books, etc. The carpet we are purchasing has a 30 year guarantee and are carpet squares. If one of the carpet squares is damaged then that square can be replaced.
- The sidewalk is a not an option to be paid for through the City. A suggested option is to seek funds through the Clement Trust for the sidewalk.

- Story Walk, an outdoor book walk, will be accessible from the bike trail. Brenda will be able to change the book on a monthly basis. The funds for this is largely possible through the memorial contributions received by the Friends.

Unfinished Business

1. Carpet

- There has been a motion made by Marlene for the Friends group to approve the purchase of the new carpet for the library. Discussion will follow regarding installation procedures. Seconded by Mary Catherine. Motion passed.

2. Assistant Employee

- Ariel has taken a new job and is no longer here.
- Mary Catherine made a motion for the following employee pay/hours:
 1. Brenda with a proposed increase in her hours from 32 to 37 hours (not to exceed 37 hours) at a rate of \$17.82 p/hour.
 2. Hudson Grier to work 6 hours p/week @ \$9.50 plus 4 hours p/week cleaning @ \$9.50 p/hour for a total of 10 hrs. p/week or 20 hrs. p/pay period.
 3. Holly Perdan works 10 hours p/pay period @ \$9.00 p/hour
 4. Hiring of Jo Hasselman, assistant librarian, to work 10 hours p/week at \$13.00 p/hours.

Seconded by Marlene. Motion carried.

New Business

1. Board Member

- Jeanette Rankin is very interested in being a part of our board. Jeanne made a motion to present Jeanette's name to the council for approval as our 6th board member. Seconded by Mary Catherine. Motion carried.

Next Meeting

The next meeting will be Wednesday, October 5, 2022 at 4:15 pm.

Adjournment

The meeting was adjourned by general consent at 5:12 pm.

Minutes submitted by Jeanne VanGenderen, Board Secretary